

Adult & Digital Literacy Calendar – November 2017

Unless otherwise noted all programs will take place in the Computer Lab on the Main floor. Visit the Reference Desk or the Literacy Office for more information on available programs and services.

All computer programs supplied in the Computer Lab are available whenever the Computer Lab is open. For help and support with Digital Literacy programs, please visit during Digital Literacy hours. For help and support with job hunting and career development advice, please visit during Career Connections hours. Brief details of the programs available are listed on the final page of this calendar. Please contact library staff for further information.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Unless otherwise noted all programs will take place in the Computer Lab on the Main floor. Visit the Reference Desk or the Literacy Office for more information on available programs and services.		1	2	3	4
		9am-3pm Soft Skills Training 3-4pm Digital Literacy Appointments 3-4pm Career Connections	9am-3pm Soft Skills Training 3-5pm Digital Literacy Appointments 3-5pm Career Connections	9am-1pm Digital Literacy 1-4:45pm Career Connections 2-4:45pm Digital Literacy Appointments	10am-1pm Career Connections
6	7	8	9	10	11
1-4pm Career Connections 2-4pm Digital Literacy Appointments 5-8:45pm Digital Literacy	9-1pm Digital Literacy 1-4:45pm Career Connections 2-4:45pm Digital Literacy	11am-4pm Career Connections 11am-2pm Digital Literacy Appointments 3-7pm Digital Literacy	9am-1pm Digital Literacy 3-5pm Digital Literacy Appointments 1-8pm Career Connections	9am-1pm Digital Literacy 1-4:45pm Career Connections 2-4:45pm Digital Literacy Appointments	10am-1pm Career Connections
13	14	15	16	17	18
1-4pm Career Connections 2-4pm Digital Literacy Appointments 5-8:45pm Digital Literacy	9-1pm Digital Literacy 1-4:45pm Career Connections 2-4:45pm Digital Literacy	9am-12:30pm NJLA Genealogy Workshop 12:30-2pm Digital Literacy Appointments 12:30-4pm Career Connections 3-7pm Digital Literacy	9am-3pm GED Testing 3-5pm Digital Literacy Appointments 3-8pm Career Connections	9am-1pm Digital Literacy 1-4:45pm Career Connections 2-4:45pm Digital Literacy Appointments	10am-1pm Career Connections

Adult & Digital Literacy Calendar – November 2017 (continued)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
20	21	22	23	24	25
1-4pm Career Connections 2-4pm Digital Literacy Appointments 5-8:45pm Digital Literacy	9-1pm Digital Literacy 1-4:45pm Career Connections 2-4:45pm Digital Literacy	11am-4pm Career Connections 11am-2pm Digital Literacy Appointments 3-7pm Digital Literacy	Library Closed		
27	28	29	30		
1-4pm Career Connections 2-4pm Digital Literacy Appointments 5-8:45pm Digital Literacy	9-1pm Digital Literacy 1-4:45pm Career Connections 2-4:45pm Digital Literacy	11am-4pm Career Connections 11am-2pm Digital Literacy Appointments 3-7pm Digital Literacy	9am-3pm GED Testing 3-5pm Digital Literacy Appointments 3-8pm Career Connections		

Computer Lab Services

Training Software	The Plainfield Public Library's computer lab has a variety of software and databases that you can access whenever it is open to the public to help you find a job, get your GED, train for an in-demand tech certificate, and to even work on your English language skills (ESL). For more information come to the lab or call 908.757.1111 ext. 122
Career Connections	Looking for Employment? During these periods, get help navigating The Department of Labor's One-Stop website for Job Search Assistance. Get personalized resources and support for your unique life situation. New Jersey Career Connections offers a wide variety of services.
Computer Classes	Classes are available on a variety of topics. Registration is required. For more information or to sign-up, contact the Reference Desk at 908.757.1111 ext. 112 or visit the Job Search Assistance Center.
Digital Literacy	Study for IC3 and Microsoft Office Professional Certifications. During these times, a staff member will be available to assist you as you study for the IC3 or Microsoft Office Professional exam. Program participants may even be eligible to have their testing fees covered by NJLWD.
GED Testing & Preparation	The Plainfield Public Library is a PearsonVue GED testing center. Through a unique partnership with NJLWD, participants in the Library's free GED preparation program may be qualified to have their testing fees waived. To sign-up or for more information please contact the Literacy Department at 908.757.1111 x122 or visit www.ged.com to register.
Digital Literacy Individual Appointments	Appointments are available, on a limited basis, for one-one help with digital literacy training.

To use the computer lab, patrons must be 18 years of age or older, and have a valid Library Card from Plainfield or a reciprocal community with less than \$5.00 in outstanding fines. The card must be physically present. Non-Residents may be issued a guest pass. Use of the Center for job searching is free, but some fees may apply for Non-Residents who wish to use the other services. A full list of policies is available in the Job Search Assistance Center.

800 Park Avenue, Plainfield, NJ 07060 • 908-757-1111 x122

